## How to change the URL of WordPress page

These instructions detail how to change the URL of a WordPress page. Follow the instructions sequentially to complete this basic task. Alt text is available if needed. **Prerequisite Guide:** Add a New Page

- 1. View page settings
  - Access dashboard of site.
  - Click Pages tab in left sidebar (1).



• Hover over selected page.

• Click "Edit" under page title (2).

Title
Practice Page — Draft
2 Edit Quick Edit   Trash   Preview   Page Builder •
Figure 2
<ul> <li>2. Change URL</li> <li>• Click "Edit" button under title input (3).</li> </ul>
Edit Page Add New
Practice Page
Permalink: http://sites.ewu.edu/formsplayground/practice-page/Edit
Figure 3
<ul> <li>Type text at end of permalink (4).</li> <li>Click "OK" button when complete (5).</li> <li>Note: remember to save draft or publish</li> </ul>
Edit Page Add New
Practice Page
Permalink: http://sites.ewu.edu/formsplayground

Figure 4

The URL of the WordPress page has now been changed. The URL will display whatever was entered into the Permalink tab. Refer back to these instructions as needed for changing the URL of a WordPress page in the future.

Figure Number	Alt Text Title	Alt Text
Figure 1	Clicking on the "Pages" tab	The left side of the main dashboard is shown, with the "Pages" tab highlighted.
Figure 2	Clicking on "Edit"	The selected page menu is shown, with the "Edit" button highlighted.
Figure 3	Clicking "Edit" button	The "Edit" button to the right of the Permalink is highlighted.
Figure 4	Clicking "OK" button	The "Edit Page" menu is shown. Under callout #4, the text input to the right of the Permalink is highlighted. Under callout #5, the "OK" button beneath the permalink is highlighted.